

## THE ENGLISH BAR OFFSHORE EDITORIAL SUBMISSION GUIDELINES

We will soon be starting research for The English Bar Offshore, to be published as part of *The Legal 500 Caribbean 2023*, and invite you to provide us with editorial submissions along the attached guidelines.

Client referees should reach us no later than **17 June 2022**. No referee spreadsheets will be accepted after this date.

Submissions should reach us no later than **17 June 2022**.

If you have any queries, please check the FAQs at: [legal500.com/wp-content/uploads/sites/18/2022/03/caribbean-faqs-2023.pdf](https://legal500.com/wp-content/uploads/sites/18/2022/03/caribbean-faqs-2023.pdf). If you need further help, please contact us through [legal500.com/faqs](https://legal500.com/faqs).

This section is covered as one practice area. Based on the previous “Offshore” section in the London guide, this continues to cover the full range of work in offshore jurisdictions, focussing on traditional Offshore work and more general matters of note in the British Overseas Territories and Crown Dependencies; the latter are included, notwithstanding that this is researched as part of the Caribbean guide. Hong Kong is not considered Offshore, neither are free zones of the nature popular in the Middle East such as the DIFC and ADGM. All references to “previous edition of the guide” in these guidelines should be read as referring to the Offshore section in the 2022 edition of the UK guide.

Yours sincerely



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## TIMETABLE

Client referees should reach us no later than Friday 17 June 2022

Editorial submissions should reach us no later than Friday 17 June 2022

Follow-up research will begin in early July 2022 and will continue to late August

Details of the editors and researchers responsible for individual regions will be posted on our website in early July 2022 at [legal500.com/the-legal-500-submission-information/caribbean-submissions](https://legal500.com/the-legal-500-submission-information/caribbean-submissions)

## Submissions by practice area

The English Bar Offshore is currently structured as one practice area. There will be a ranking of leading sets, and we also rank Silks and junior barristers in separate tables. Chambers are required to use our new submissions template which can be downloaded from [legal500.com/the-legal-500-submission-information/caribbean-submissions](https://legal500.com/the-legal-500-submission-information/caribbean-submissions). Chambers based across England and Wales – including both in London and on circuit – are welcome to participate.

Following the template, the submissions should contain:

- 1) Contact details**
- 2) Practice area overview**
- 3) Information on the clerking of that practice**
- 4) Feedback on the previous edition**
- 5) Information on arrivals and departures in chambers**
- 6) Information on individual barristers/advocates (silks followed by leading juniors followed by rising stars), including five work highlights for each.**

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### Rankings defined

**Leading sets:** Our chambers practice rankings assess the collective strength of a set; its general reputation in the market; the scope of each practice area; the quality of work handled by its members over the past year; the number of its members recommended in the previous edition of The Legal 500; and the seniority/profile of its barristers.

**Leading silks:** Silks ranked in our guide undertake the most complex, high-profile, and high-value work within their respective fields of expertise. They will regularly appear in the higher courts against other leading silks, and be instructed by leading law firms and noteworthy clients. Their skill and expertise are recognised by both clients and peers alike.

**New silks:** We rank new silks who were either featured in our juniors coverage, or otherwise demonstrate work in this practice area through the submission process. Our editorial policy is that new silks will not be considered for entry into the leading silks rankings for 24 months following their appointment. We do not automatically move new silks into the leading silks rankings after this 24-month period.

**Leading juniors:** Barristers ranked within our leading juniors tables are able to show a track record of working on complex, high-profile, and high-value instructions, either working unled or as a junior to more senior barristers/advocates or Silks. Juniors are considered for these rankings once they have passed eight years call. They will regularly appear in the higher courts against other leading silks, and be instructed by leading law firms and noteworthy clients. Their skill and expertise are recognised by both clients and peers alike.

**Rising stars:** Junior barristers/advocates between four and eight years call are considered for our new rising stars ranking. Counsel must demonstrate an early aptitude for undertaking legally complex and challenging cases, either unled, or as a first or second junior to senior counsel. They will be recognised by clients and peers as future leading juniors. We do not automatically move rising stars into the leading juniors rankings once they exceed eight years call.

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### Confidentiality

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All information provided to us may be published by all The Legal 500 and Legalease Ltd products, unless it is marked as confidential. Please identify clearly any confidential information – whether client names, deal or case values, or other details – by marking that information **CONFIDENTIAL**, in bold red and upper case. Please use red typeface for all of the confidential information.

Please avoid putting global confidentiality restrictions at the front of submissions. Please also try to be as clear as possible about what exactly is confidential; is it the case as a whole, the name of the client, or the issue/value at stake?

### Sending submissions

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- You should use The Legal 500 Submissions site to send your Word document and accompanying client referee spreadsheets to our research team. Please go to **<https://submissions.legal500.com/wp-login.php>** and login for full instructions.
- You should also send a spreadsheet of client referees relating to the practice area in the same format (see page 6). Please note, the deadline for submitting client referees is 17 June 2022
- Please ensure you send your submissions in by the deadline. The timetable for the research will be adhered to rigorously

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## Detailed submission guidelines

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For each individual practice area, please provide the following using the submission template available at [legal500.com/the-legal-500-submission-information/caribbean-submissions](https://legal500.com/the-legal-500-submission-information/caribbean-submissions). A previous version of the template was accepted for submissions for the 2023 United Kingdom guide, but this has now been fully sunsetted.

### Practice area overview

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Please supply a brief practice overview dealing with the key achievements of the set within each practice area over the last 12 months. The overview should indicate the number of barristers who belong to the practice group, or practise in this area, the individual in chambers who leads the practice group, and the clerk most closely associated with its management. Our aim is to assess the collective strength of chambers in each practice area as a whole. The overview should also reflect, for example, standout cases in which more than one barrister within the set has been instructed, including any teams of barristers which have been deployed on a particular case. In particular, we are interested in cases in which members of chambers have been instructed on both sides, or for multiple defendants, including both as leaders and juniors. Please do not send us copies of the chambers' website, CVs (unless as indicated) or brochures, or repeat this information in the submission.

### Feedback on the previous edition

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Chambers' feedback on the market as a whole is important. Please include a brief section in your submission indicating whether you agree with the editorial and rankings of the current edition. This is the starting point for the research, so you are encouraged to provide feedback, including advising as to suggested rankings for the new edition. (Please bear in mind that sets and individuals are ranked alphabetically within tiers.)

### Barristers and their work highlights

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This subsection should include individual barristers in the practice area group, who are currently ranked, or who you feel deserve ranking, whether silks, juniors, or rising stars. It should include their call year and, if applicable, their silk year; an introduction to their practice; and five detailed cases per barrister which illustrate the nature and calibre of their practice. Matters should be cases of legal

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significance (including ongoing or appellate appearances) and/or of factual complexity, high public profile, or commercial importance, or an example of service quality. Cases should ideally fall within the twelve months prior to submission as the focus of the research is on recent work.

As always, if you think older work is significant – or would help us better to understand the nature of a practice – then please include it in the historical cases section of individuals’ submissions and explain why it is of interest. Chambers are warned against overloading the submission with details unlikely to assist researchers.

Please mention if the case involved other leading or junior counsel, as well as the names and chambers of any opposing counsel, and details of any pending appeal. Cases or arbitrations which ultimately resulted in settlement can be mentioned subject to the requirements of client confidentiality. Positive judicial comment as to counsel’s assistance (as reported) is also useful. New entries: If there are silks or juniors who you believe should be included in the upcoming edition but are not included in the current edition, please let us know, setting out the case for their inclusion, subject to our policy on new silks above. You should specifically indicate why you believe the individual should be included and supply referees, together with an indication of any work done against their peers who have been previously ranked in The Legal 500. If a barrister’s practice has changed in nature and their current ranking is no longer appropriate, please indicate this and the area to which their ranking should now apply, if any.

## References

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Please provide details of referees whom we can contact for feedback. There is no limit on the number of referees you can send. Referees should have instructed counsel within the last 12-18 months. Greater weight will be given to work carried out recently than to historic cases, and to the views of instructing solicitors and clients. You are asked to specify the category into which each referee falls (Instructing solicitor; or Other), to enable us to tailor our reference requests appropriately. If you fail to do this then our researchers may not receive all the market feedback they need to assess practices and chambers as a whole.

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Details of referees must be provided in a separate document, as a spreadsheet in the prescribed format. The templates can be found at [legal500.com/the-legal-500-submission-information/caribbean-submissions](https://legal500.com/the-legal-500-submission-information/caribbean-submissions).

To clarify how the referee spreadsheets are used, referees will be contacted by email shortly after the start of the research period, asking them for feedback in relation to the barrister in question. They will also receive an email upon publication of the guide, stating that the results of the research are available to view, free of charge. Referees will not be put on any marketing lists.

The Legal 500 series contacted approximately 30,000 referees for the UK Bar research alone in 2021. To ensure referees are not repeatedly contacted, it takes time to process and deduplicate the spreadsheets. The referee deadline is a hard cut-off that must be adhered to and we are unlikely to be able to contact any referees that we receive late.