

Notes on completing the referee spreadsheet:



Each questionnaire is personalised to the recipient. Please ensure that these three columns are completed.

| | A | B | C | D | E |
|----|--|---------------------|------------------|-----------------------|---------------------------|
| 1 | REFEREE TITLE (MR, MR | REFEREEE FIRST NAME | REFEREEE SURNAM | REFEREEE JOB TITLE | REFEREEE COMPANY NAM |
| | Compulsory field - please fill in the spreadsheet from row A3 across - when completed, delete Row 2 (this row) | | | | |
| 2 | | Compulsory field | Compulsory field | | Compulsory field |
| 3 | Ms | Sarah | Guillemot | General Counsel | CleverEnergy Co |
| 4 | Mr | Gael | Blond | General Counsel | BigElectronics Inc |
| 5 | Mr | Francois | Perrel | Head of Legal | FabFund LP |
| 6 | Mr | James | Vaughan | Legal Director - Euro | HugeGlobalBank Corporatio |
| 7 | Dr | Natalie | Milieux | General Counsel | PromisingBiotech Co |
| 8 | Mr | Georges | De Coud | General Counsel | SnazzyMerchandise |
| 9 | Prof | Etienne | Henri | Head of Legal | Giant Automotive |
| 10 | Prof | Etienne | Henri | Head of Legal | Giant Automotive |

Please use the practice areas provided in the drop down box. Do not amend practice areas or include more than one practice area in the same box. If you would like referees to be contacted for more than one practice area, please list them on separate lines.

Please note that there are separate spreadsheets for each country. Please use the correct spreadsheet, as the country column contains the correct drop-down options.

| | H | I | J | K | L | M | N | O | P |
|----|---------------------------|--------------------------------|---------------------------|-----------------------------|--------------------|---|------------------|--|---|
| 1 | REFEREE ADDRESS - LINE | REFEREE ADDRESS - POST/ZIPCODE | REFEREE ADDRESS - COUNTRY | REFEREE EMAIL ADDRESS | REFEREE TEL NUMBER | LEGAL 500 PRACTICE AREA | LAW FIRM NAME | COUNTRY | REFEREE CATEGOR |
| 2 | | | | Compulsory field | | Compulsory field - please only use practice area headings from the drop down menu | Compulsory field | Compulsory field - this needs to be filled in for each client reference as "France" using the drop down menu | Compulsory field - this needs to be filled in for each referee using the drop down menu |
| 3 | | | | sguillemot@clevergy.com | | Project finance and energy: Ene | Givet Martel | France | Client |
| 4 | 1400 Avenue de Republique | Paris 75003 | France | g.blond@bigelectronic.com | 33 1 1010 1100 | Mergers and acquisitions | Givet Martel | France | Client |
| 5 | | | | francois@fabfund.com | 33 494 5577 2003 | Private equity: Fund formation | Givet Martel | France | Counsel |
| 6 | London | EC2 5JX | United Kingdom | jwvaughan@hgbank.com | 44 207 350 5000 | Banking and finance | Givet Martel | France | Counsel |
| 7 | | Paris 75016 | France | natalie@promisingbiotech.fr | 33 326 1418 5310 | Capital markets | Givet Martel | France | Client |
| 8 | | | | decoud@snazzy.com | | Dispute resolution Commercial I | Givet Martel | France | Referrer |
| 9 | | | | ehenri@giant.automotive.fr | 33 1 1789 4045 | Tax | Givet Martel | France | Client |
| 10 | | | | ehenri@giant.automotive.fr | 33 1 1789 4045 | Dispute resolution International | Givet Martel | France | Client |

Our primary source of contact with referees is via email. Without an email address we cannot contact referees.

Please ensure you insert only one email per referee, per line. Do NOT include multiple emails in one line, as this can result in referees not being contacted.

Please put the name of the law firm in question here.

We send two types of questionnaire, depending on whether the referee is an instructing solicitor or other. If we do not contact referees with the right questionnaire, this has a direct effect on the feedback your referee will provide.