

The English Bar Editorial submission request and guidelines

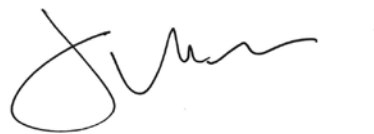
We will soon be starting research for the 2019 edition of *The Legal 500 Asia Pacific*, and invite you to provide us with editorial submissions.

Editorial submissions and referee spreadsheets must be with us no later than **Friday 18 May 2018**.

You can find useful information on how we conduct our research and FAQs at legal500.com/assets/pages/about-us/get-involved.html.

If you have any further questions, please email the address below, and either I or one of my team will be pleased to help.

Yours sincerely



John van der Luit-Drummond
Editor, The Legal 500 UK Bar
editorial@legal500.com

TIMETABLE

Referee spreadsheets should reach us no later than Friday 18 May 2018

Editorial submissions should reach us no later than Friday 18 May 2018

Interviews will take place between 23 July and 24 August 2018

Researcher contact details will be posted on Monday 23 July 2018 at legal500.com/assets/pages/about-us/get-involved.html

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Editorial submission request and guidelines

Submissions by practice area

The editorial of *The Legal 500 Asia Pacific* is structured by practice area.

Within each practice area, we will be ranking Queen's Counsel and junior barristers in separate tables. Please note that we do not currently publish a pro forma submission.

Submissions for each practice area should include the following information in order:

- 1) Practice area overview
- 2) List of barristers seeking a recommendation
- 3) Information on individual barristers (including five work highlights)
- 4) Contact details

Detailed submission guidelines and the full list of practice areas (page 7) follow.

References

Please provide, in a separate spreadsheet, details of referees whom we can contact for feedback. See page 6 for details

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Confidentiality

All information provided to us may be published by all The Legal 500 and Legalease Ltd products, unless it is marked as confidential. Please identify clearly any confidential information – whether client names, deal or case values, or other details – by marking that information **CONFIDENTIAL**, in bold red and upper case. *Please use red typeface for all of the confidential information.*

Please avoid putting global confidentiality restrictions at the front of submissions. Please also try to be as clear as possible about what exactly is confidential; is it the case as a whole, the name of the client, or the issue/value at stake?

Sending editorial submissions and client spreadsheets

Sending submissions

- Each submission, for each individual practice area, should be emailed separately, to **editorial@legal500.com**
- Please mark the subject line as follows:

Asia/The English Bar/[Practice area]/[chambers name]

eg Asia/The English Bar/commercial (international arbitration)/One Essex Court

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Detailed submission guidelines

For each individual practice area, please provide the following:

Practice area overview

Please supply a brief practice overview indicating the set's presence in the Asia Pacific region and dealing with chambers' key achievements within each practice area over the last 12 months. The overview should also indicate the number of barristers who belong to the practice group (and are active in the region), the individual in chambers who leads the practice group, and the clerk most closely associated with its management.

Individual barristers

This section should include individual barristers in the practice area group, who you feel deserve ranking, whether silks or juniors. Please note: the junior rankings will be much more limited in length compared to the silk rankings.

Barristers should be able to demonstrate in their submissions that they:

- a) are based full-time in the Asia Pacific region or spend a significant amount of time handling work in the region, and
- b) have substantial experience working with law firms based in the region, and can produce a list of at least five referees accordingly. (More information on referees on page 6.)

Each barrister should include their call year and, if applicable, their silk year; an introduction to their practice; and five work highlights which illustrate the nature and calibre of their Asia Pacific practice. Matters should be of legal significance (including ongoing appearances) and/or of factual complexity, high public profile, or commercial importance, or an example of service quality.

Work highlights should ideally fall between June 2017 and May 2018, as the focus of the research is on recent work. If, however, you think older work is significant – or would help us better to understand the nature of a practice – then please do mention

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it and explain why it is of interest. Chambers are warned against overloading the submission with details unlikely to assist researchers.

For each work highlight, please mention the law firm(s), lawyers and/or any other barristers involved, as well as details of the current status.

Contact details

Please provide contact details for the person we should contact if we need to follow up on the submission, ie contact name, position, email address and telephone number.

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References

Please provide details of referees whom we can contact for feedback. There is **NO LIMIT** to how many referees you can provide.

Referees should have instructed counsel on the above matters, or have worked closely with them in the last two years. Greater weight will be given to work carried out recently than to historic cases, and to the views of solicitors and direct clients. You are asked to specify the category into which each referee falls (Instructing solicitor; or Other), to enable us to tailor our reference requests appropriately.

Details of referees must be provided in a separate document, as a spreadsheet in the prescribed format. The templates can be found at legal500.com/assets/pages/about-us/get-involved.html (under *The Legal 500 Asia Pacific* drop-down).

To clarify how the referee spreadsheets are used, referees will be contacted by email shortly after the start of the research period, asking them for feedback in relation to the barrister in question. They will also receive an email upon publication of *The Legal 500 Asia Pacific* in November 2018, stating that the results of the research are available to view, free of charge.

The Legal 500 series contacted 300,000 referees in 2017. To ensure referees are not repeatedly contacted, it takes time to process and deduplicate the spreadsheets. The referee deadline must be adhered to. We cannot guarantee to contact referees in spreadsheets delivered late.

DEADLINE: Friday 18 May 2018

The following practice areas will be covered in the Asia Pacific editorial on the English Bar.

- Commercial
- Construction
- Energy
- Fraud and corporate crime
- Shipping

Please note: The editorial will also feature an overview section highlighting the key chambers that are active across the Asia Pacific region, but sets do not need to provide a separate submission for this.

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